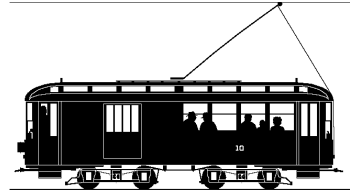


**SHELburnE FALLS Trolley MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-1

The April 20, 2003 rulebook is in effect. All prior rulebooks and special orders are null and void.

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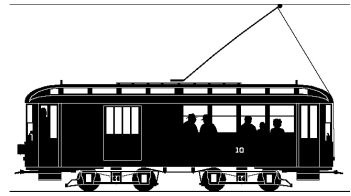
Robert "Sam" Bartlett

General Manager

Please place your initials here to indicate that you have read,  
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Also check for new orders posted underneath this one!!

**SHELBURNE FALLS TROLLEY MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-2

In the event of difficulty or accident, contact one of these people in the order listed.

The **General Manager** is Sam Bartlett, 624-0192(W) or 624-3953(H) or 834-0274(C). Leave a detailed message at all numbers, if needed.

The **Chief Engineer** is David Bartlett 625-6628.

The **Track Inspector** is Tony Jewell.

The **Crew Dispatcher** is Alden Dreyer 625-6384.

The **Assistant Crew Dispatcher** is Piper Shaw-Pichette 773-1899.

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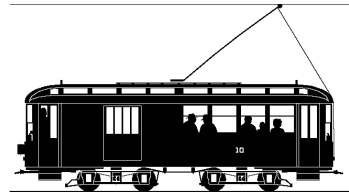
Robert "Sam" Bartlett

General Manager

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**SHELBURNE FALLS TROLLEY MUSEUM**

**Special Order**



**Date:** April 11, 2011

**Special Order Number:** 2011-3

In the event of an incident which causes damage to personal property or personal injury, report the incident as specified in Special Order 2011-2, follow the directions of Rule 42 and fill out a SFTM Accident Report Form. Accident Report Forms are on the Trip Log clipboard in the passenger end vestibule of No. 10 and at the Ticket Desk.

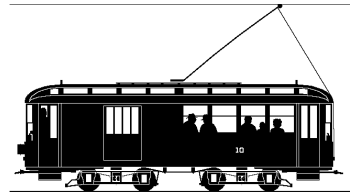
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Robert "Sam" Bartlett  
General Manager

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**SHELburnE FALLS Trolley Museum**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-4

It is the responsibility of the operating crew to open the caboose at the start of each regular day and to close the caboose at the end of each regular day. The caboose key is in the operator's cabinet. Please ensure all caboose windows are closed and both doors are locked at the end of the day.

Please verify that the electrical panel for the overhead power is locked at the end of the day and that all other closing procedures have been followed.

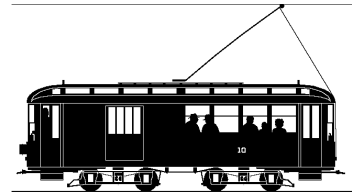
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Robert "Sam" Bartlett  
General Manager

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**SHELBURNE FALLS TROLLEY MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-5

When storing the car at the end of the day, or during a lightning storm, remove the pole from the wire and place the pole in the rafters as far as possible from the wire. Do not use the rope to tie down the pole.

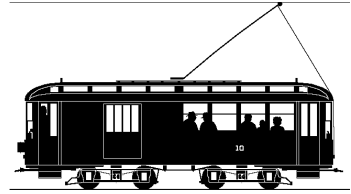
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Robert "Sam" Bartlett  
General Manager

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**SHELburnE FALLS Trolley MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-6

Change Rule 48 to include the words “or on”;

If a light bulb in *or on* the car fails, turn off the light circuit until the bulb can be replaced.

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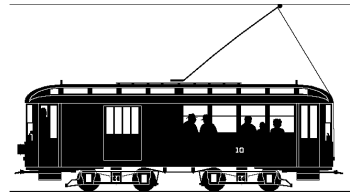
Robert "Sam" Bartlett

General Manager

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**SHELBURNE FALLS TROLLEY MUSEUM**

**Special Order**



**Date:** April 11, 2011

**Special Order Number:** 2011-7

Change Rule 6 to read:

A qualified motorman must be at least 16 years of age. Any motorman under 21 years of age must be working with a conductor over 21 years of age.

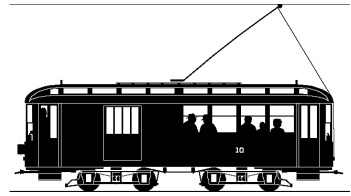
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Robert "Sam" Bartlett  
General Manager

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**SHELBURNE FALLS TROLLEY MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-8

Change Rule 7 to read:

A qualified conductor must be at least 16 years of age. Any conductor under 21 years of age must be working with a motorman over 21 years of age.

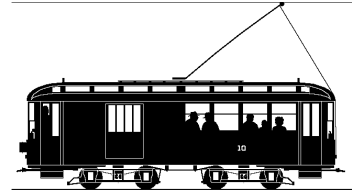
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General Manager

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**SHELBURNE FALLS TROLLEY MUSEUM**

**Special Order**



**Date:** April 11, 2011

**Special Order Number:** 2011-9

Change Rule 9 by adding:

Any operator must be at least 21 years old.

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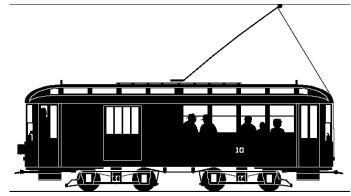
Robert "Sam" Bartlett

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**SHELburnE FALLS Trolley MUSEUM**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-10

Change Rule 78 to include the words "*if operable*":

78. The front headlight, if operable, must always be on when in motion. For convenience, both headlights may be left on, regardless of direction of travel. Operation after dark without a headlight is forbidden.

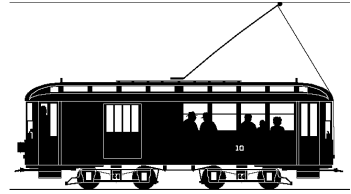
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Robert "Sam" Bartlett  
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**SHELburnE FALLS Trolley Museum**

# Special Order



**Date:** April 11, 2011

**Special Order Number:** 2011-11

Add Rule R7 to the Radio Rules:

R7 Radios, telephones or other devices may not be used by the motorman or operator when the car is in motion.

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Robert "Sam" Bartlett

General Manager

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